



# OCHAPOWACE

P.O. Box 550, Whitewood, Saskatchewan, S0G 5C0

Phone: (306) 696-2425 Fax: (306) 696-2426

## JOB OPPORTUNITY (TERM POSITION)

Kakisiwew School

POSITION: Elementary Teacher

### **PURPOSE OF THE POSITION:**

The Elementary Teacher works under the supervision and direction of the Principal and Director of Education. The Elementary Teacher is responsible for providing an educational setting where students will be able to achieve their intellectual, psychological, physical and emotional growth. It is important that the Elementary Teacher follow curriculum guidelines and standards, establish good relationships with parents, and volunteer to help in the success of the students outside the classroom.

### **SUMMARY OF DUTIES:**

Report regularly, in accordance with policies of the school, in developing, cooperate and co-ordinate student activities, daily record keeping or daily plan, assemble students for school assembly or at breaks, attend staff meetings as convened by the Principal or the Director of Education, follow policies and regulations determined by the Education Authority, and any other duties as may be assigned by the Principal and Director of Education.

### **REQUIREMENTS:**

- Degree in Education and valid Saskatchewan Teaching Certificate.
- Must be friendly, dependable and possess a professional demeanour.
- Ability to interpret and implement policies and procedures.
- Excellent multi-tasking and decision making skills.
- Communicate clearly and concisely orally, and in writing.
- Must be flexible and able to work well independently and with a team.
- Must have a reliable vehicle and a valid Saskatchewan's Driver's license.
- Knowledge about Ochapowace First Nation, and First Nation culture and traditions.
- Must be able to provide a CPIC (Vulnerable Sector Check) and a current drug test.

**Deadline to apply: November 2, 2020**

**PLEASE SUBMIT COVER LETTER, RESUME AND THREE (3) CURRENT WRITTEN REFERENCES TO:**

**Human Resources, Ochapowace Nation**

**Email:** [mel.bear@ochapowace.ca](mailto:mel.bear@ochapowace.ca)

**Ph:** (306) 696-3015

**Fax:** (306) 696-3018

Only those selected for interviews will be contacted.